Town of Hartford

Selectmen’s Meeting

Approved Minutes

September 21, 2023

7:00@ Hartford Town Hall & via Zoom

6:45 Public Hearing GA ordinance amendments

Present in person: Selectmen Susan Goulet, Cathy Lowe, Town Clerk Lianne Bedard, Constable Steven Elsman, residents, Rebecca Elsman, Al Borzelli, Bonny Bishop, Ike Goodwin, David Theriault, Kathleen Theriault, and Ken Violette.

Present via Zoom: Selectman Lee Holman, residents Jessica Brooks, Thomas Hamilton, Lee Fernald, Lennie Eichman, Isaac Haylock, Julia Samson, and Jim Brooks.

Public Hearing/General Assistance Ordinance amendments @ 6:45pm

Susan called the hearing to order at 6:46pm. All present reviewed the proposed amendments to the maximums in the general assistance ordinance.

Susan closed the hearing at 7:00pm.

I Susan called the Board meeting to order at 7:00pm.

II Susan motioned to approve the minutes of the September 7, 2023 Selectmen’s Meeting. Cathy second. All in favor=3.

III. Susan motioned to approve Warrant 6 & Payroll Warrants September 13, 2023 and September 20, 2023. Cathy second. All in favor=2. Abstained=1.

IV Reports

1. RSU 10 Report: None.

2. Road Report: The Board reviewed the report submitted by the Road Commissioner (attached).

 It was reported that the rock wall built in the right of way on Howard Road has been removed.

Susan motioned to accept the contract with Hood Inc. for road side mowing. Cathy second. All in favor=3.

a. Darrington Road complaint/Riley: The Board reviewed the complaint. It was reported that the appeal submitted to the County Commissioners concerning the discontinuance of winter plowing of Darrington Road was deemed to not be in their jurisdiction so no action would be taken by the Commissioners.

b. Fern Way/Church Street Culvert complaint: The Road Commissioner plans to replace the culvert.

3. Constable Report: The Constable reported that seven warning letters were issued since the last meeting. There was human waste on the beach after the porta potty was removed for the season.

4. CEO Report: None.

5. ACO Report: None. The ACO has been asked to submit a report for the next meeting and has been given a log to fill out each month.

6. Planning Board Report: The Board reviewed the minutes of the August 14th meeting.

7. Ordinance Committee: It was reported that only two members were present on September 20th so the meeting was not called to order. CMP is holding a vegetation management seminar which a member will attend. A member is attempting to contact Paul Brown of DOT to discuss the no spray ordinance.

8. Fire Warden Report: The Fire Warden reported to the Town Clerk that he has handled a few phone calls and has issued very few fire permits.

9. Treasurer Report

 a. Bank Reconciliation August 2023: The Board reviewed the reconciliations.

10. Cemetery Committee Report: None.

11. Solid Waste Committee Report: A Board member suggested having the committee research the idea of creating a recycling center in town and perhaps create a resource list concerning bulky waste. It was suggested that the contractor be contacted to see if they have a silver bullet recycling vehicle. Cameras or an attendant present may be a good idea.

V Calendar Reminders

 1. Solid Waste Committee meeting September 27, 2023 6:30pm

 2. Planning Board meeting October 2, 2023 7pm

VI Unfinished Business:

1. Maintenance job description/duty list: Susan motioned to approve the amended maintenance/janitorial job description and duty list. Cathy second. All in favor=3.

2. Tax Acquired Notice of Intent to Sell: The required state form is available but the town must amend the administrative ordinance and warrant article before selling any tax acquired property. The Board agreed to wait until after the annual town meeting to sell any tax acquired property.

3. CEBE Grant Award: The application must be amended and Claire McGlinchey will assist the town with the amendment.

4. Town Office Repair: The damage repair has been completed. The Maintenance employee will continue to do other much needed repairs to the building, including the kiosk, before the Clerk moves back to that building.

 5. Beach Policy 2024: Tabled until October 19, 2023.

VII Open Session:

1. A Board member suggested requiring fines for illegal dumping. It was clarified that fines are included in the solid waste ordinance and the ordinance is enforced by the CEO. Archie’s Inc. was contacted about the Labrador Pond Road dumpster and is concerned about traveling on Labrador Pond Road if we remove the dumpster and suggested finding a secluded place to move the dumpster to. Suggestions included signs, picking up trash on the ground at your own location as others do, and cameras.

2. The Board agreed to allow the Hartford Heritage Society to use the town hall for a craft fair on October 28th with no fees or insurance requirements.

VIII New Business:

1. Mowing Contractor/Soule Cemetery, flower removal, & Ballfield shed: It was reported that traveling to Soule Cemetery is dangerous since the washout is 12-16’ deep. It was suggested that perhaps we can access Soule Cemetery from Green Acres Road. Flowers placed on graves was discussed. Most cemeteries remove old or faded flowers as needed and remove all in November of each year. It was shared that is difficult to mow or weed whack around the flowers. It was also stated that the town has the authority to remove flowers without a policy in place.

2. General Assistance Ordinance amendments: Susan motioned to adopt the amended General Assistance Ordinance. Cathy second. All in favor=3.

3. New Road Name/Rocky Mountain Way: The applicant stated that the road would always remain private and property all owners own to the center of the road. All owners and CMP have an easement to use the road and covenants regarding road maintenance are included in the deeds. The road to be named is 18’ wide on one section and 14’ wide on the next section which will have less traffic. The Clerk had some concerns due to the difference in the widths and asked if it complies with the subdivision ordinance and requested a map with all measurements and driveway placements as required. The applicant stated that it did comply with the ordinance.

Susan motioned to accept the name of Rocky Mountain Way for the new private subdivision road. Cathy second. All in favor=3.

4. ATV Club meetings/Town Hall Use-10/23 & April-October 2024: Susan motioned to allow the ATV Club to use the hall for meetings without fees or insurance. Cathy second. All in favor=2. Abstained=1.

 5. MMA voting delegate/Convention: No members of the Board will be attending the convention.

 6. IT proposal: Tabled.

7. Responsible Pet Care Contract: Susan motioned to accept the contract with Responsible Pet Care. Cathy second. All in favor=3.

 8. Hartford News deadline October 1, 2023: Tabled until the next Board meeting.

9. AVCOG Planning Grant/LD 2003: The Town Clerk will prepare the required items needed to apply for the grant.

IX Appointments/Resignation: None.

X Training: None.

XI Review Correspondence: The Board reviewed correspondence.

XII Susan adjourned the meeting at 8:39pm.

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Cathy Lowe Date

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Lee Holman Date

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Susan Goulet Date

Town of Hartford

Road Report

Week ending 9/9/23 and week ending 9/16/23

September 21, 2023

The upper section of Darrington Road work is complete, some gravel has been added, mulched, and seeded. This section of road needs more gravel.

The middle section of Darrington Road has had all rocks dug, has been ditched, we replaced culverts, added gravel, and we working on getting an estimate for paving of the hill. The first section of Darrington Road has been graded.

Two sections of Davenport Road have been done dug up and graveled. We fixed washouts, mulched, and seeded.

We have been working with FEMA on the December and May storm damage.

Tucker road has been graded.

Today we are working on the shoulders of Stetson Road from Town Farm Road to the bridge.

We are also grading Labrador Pond Road today. We will be working on Labrador Pond Road for the next few days then moving to Pratt Hill Road.

The culvert will be replaced at end of Fern Way off Church St.

Submitted by,

Bim McNeil

Road Commissioner