Town of Hartford

Selectboard Meeting

Approved Minutes

October 7, 2021

7PM@ Hartford Town Hall

Present: Selectmen Lee Holman, Cathy Lowe, Lori Swan, Town Clerk Lianne Bedard, resident Lennie Eichman.

I Lee called the meeting to order at 7:09pm.

II Lee motioned to approve the Selectmen meeting minutes from September 16, 2021. Cathy second. All in favor=3.

III Lee motioned to approve A/P Warrant 7, 8 & 9 and Payroll Warrants dated September 22, 2021 September 29, 2021 and October 6, 2021. Cathy second. All in favor=3.

IV Reports:

1. RSU 10 Report: none.

2. Road Report: The Board reviewed the report submitted by the Road Commissioner (attached).

a. A claim has been submitted to the town insurance company for a damaged First Light line that was lying on top of the ground. The damaged occurred while spreading gravel on Darrington Road to fill a washout. The board suggested contacting legislature to amend the rules concerning buried wires.

b. The Jeff Sterns Darrington Road culvert project has been completed at a cost of approx. $26,000.00. The town expects to be reimbursed $10,000.00 from a cost sharing grant.

3. CEO Report: The Board reviewed the report submitted by the Code Enforcement Officer (attached). It was noted that the CEO will be available most of the winter season so a temporary replacement is not needed.

4. ACO Report:

a. The ACO notified the town that our contracted animal shelter had stated that they were at capacity and would not be able to accept animals. Lianne has emailed and called the shelter for more information but has been unable to reach anyone. She will try again before sending a letter to the shelter stating that there has been a breach of contract as directed by the Board. The letter will also ask if there are any needs that the residents of Hartford could help with such as volunteering or supplies.

5. Planning Board Report: The Board reviewed the approved minutes of the 9/4/2021 planning board meeting. Three members of the planning board attended training in September.

6. Ordinance Committee: none.

7. Fire Warden Report: none.

8. Treasurer Report: The Board reviewed the most recent expense report. The treasurer stated that tax liens will be recorded on Oct. 15th and tax bills will be mailed next week.

V Calendar Reminders:

1. Ordinance Committee meeting October 19, 2021 7pm @ town hall

2. Craft Fair October 30, 2021 @ town hall 9-2

3. Road Committee meeting October 12, 2021 6:30pm @ town hall

VI Unfinished Business:

1. It has been suggested that the town change the bulky waste collection service back to twice per year. The Board will consider this during the budget meetings in the spring.

2. The Board signed the personnel policy as amended at the September 16, 2021 Board meeting to include retirement benefits.

3. Retirement adoption additional signatures: tabled for research.

4. The Board will research areas to apply the American Rescue Plan Funds. The money is to be used by 2024 and expenditures must be approved by the voters at town meeting.

5. Cell Coverage Mapping: tabled.

6. Lee motioned to approve the Hartford News Selectmen’s letter as amended. Cathy second. All in favor=3.

VII Open Session:

1. The ordinance committee has requested that the Board attend their next meeting since they need guidance on revising the Beach Ordinance.

VIII New Business:

1. Lee motioned to allow the use of the town hall for a Boy Scout get together but to not allow overnight use. Cathy second. All in favor=3.

2. Tax Commitment: Lee motioned to accept the 19.5 mil rate which will give us $17,497.40 in the Overlay Account. Cathy second. All in favor=3.

IX Appointments/Resignation:

a. Lee motioned to accept the resignation of Morrill Nason from the Laura Fogg Irish Trust with regrets. Cathy second. All in favor=3.

b. Lee motioned to appoint Mark Mumau as Laura Fogg Irish Trustee for a term to expire in June of 2022. Cathy second. All in favor=3.

X Training: none.

XI The Board reviewed correspondence. Lee and Cathy will attend NIMS training as recommended by Oxford County Emergency Management.

XII Lee motioned to adjourn at 10:00pm. Lori second. All in favor=3.

Minutes approved by:

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Lee Holman Date

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Cathy Lowe Date

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Lori Swan Date

Road Report

October 7, 2021

The Darrington Road Jeff Sterns Project was completed the week of September 25th. The old culvert was replaced with a 60”x60’ culvert. We had to dam the brook and pump water.

We worked on Darrington Road from the intersection of Davenport Road up and graded the entire road.

The road crew has begun ditching and culvert replacement on Goding Road.

We have broken up all of the old tar on Sam Annis Road, started ditching and replacing cross culverts.

Camp Road and Tucker Road have been graded.

Howard Road work completed includes replacing driveway culverts, ditching and creating a turnaround for buses.

We will be adding gravel to Howard Road, Sam Annis Road, and Camp Road to prepare for paving.

Paving will resume on October18, 2021 beginning on Howard Road.

Submitted by,

Bim McNeil

Road Commissioner

Report from the Code Enforcement Officer

Date: Oct 7th, 2021

Report:

Year to Date Building Permits Issued: 37 (see separate sheet)

Year to Date Plumbing Permits Issued: 27

This Month to Date Building Permits: 4

This Month to Date Plumbing Permits: 1

Pending Applications: 2

Open Complaints: Complaint by Nancy Sullivan regarding Junkyard violation on Garden Drive. Left voicemail and text requesting address of the violation. Have not received a call back at this time.

Update: Complaint was for 62 Garden Drive regarding gas cans unsafely stored causing odors and potential safety hazard.

Written request to remove the gas cans or store them safely was issued to the property owner.

Update: Inspection revealed the cans were removed and there was no gas fume

Other: My plans for winter have changed. I will remain in Hartford for the winter, with a 4 week vacation planned in the February or early March timeframe. I will work remotely with any new or existing applicants during this timeframe. Typically, new applicants don’t begin work until May.

Respectfully Submitted

G. Scott Mills

CEO/LPI Hartford, Me