Town of Hartford

Selectboard Meeting

APPROVED MINUTES

September 16, 2021

7PM@ Hartford Town Hall

Present: Selectmen Lee Holman, Cathy Lowe, Lori Swan, Town Clerk Lianne Bedard, residents Richard Dyer, Lennie Eichman, Kathleen Landry, and Jason Landry.

**General Assistance Ordinance Amendment Adoption Hearing 6:30pm**

The board shared new proposed income limits to qualify for general assistance and explained that the board must adopt the revised limits each year.

**I** Lee called the meeting to order at 7:01pm

**II** Lee motioned to approve the Selectmen meeting minutes from September 2, 2021. Lori second. All in favor=3.

**III** Lee motioned to approveA/P Warrant 6 and Payroll Warrants dated September 8, and September 15, 2021. Cathy second. All in favor=3.

**IV** Reports:

1. RSU 10 Report: none.

2. Road Report: The Board read the report aloud that was submitted by the Road Commissioner (attached).

a. Road complaint: Rocks at intersection of Church and Bear Pond Road: the Road Commissioner is aware of the situation and will correct it.

b. Woodard Lane: a resident has informally requested that the road be reverted to a private road. The board suggested that the resident submit a formal request in writing.

c. Gurney Hill road work praise letter: a resident complimented the work of the Road Commissioner and road crew for the work completed on Gurney Hill Road.

3. CEO Report: The Board read the report aloud that was submitted by the Code Enforcement Officer (attached). The Board agreed to change the complaint form as suggested by the CEO. A temporary replacement may be needed as CEO since our current officer travels out of state for the winter.

4. ACO Report: none.

5. Planning Board Report: none.

6. Ordinance Committee: Next meeting 9/21/21 7pm, Hartford Town Hall. Beach Ordinance is on the agenda.

7. Fire Warden Report: none.

8. Treasurer Report: The Board received updated expense reports.

**V** Calendar Reminders: Rabies Clinic 11/6/2021 9-11, Hartford Town Hall.

**VI** Unfinished Business:

1. Lee motioned to adopt the amended personnel policy to include a retirement program. Cathy second. All in favor=3. The policy will be signed at the next meeting once requested changes have been made.

2. Lee motioned to enter into this administrative service agreement with Mission Square Retirement for fulltime employees. Cathy second. All in favor=3.

 3. Cell Coverage Mapping, LLC: No information.

 4. Cathy motioned to accept zoom expense. Lee second. All in favor=3.

**VII**  Open Session:

1. An inquiry was made concerning renting the old school house on Church. St. The Board agreed that this is not a good idea due to the condition of the building.

3. The Board agreed that the Town Hall could be used at no charge for a free haircut day for school kids on 10-9-2021.

4. Next agenda: Newsletter Selectmen’s letter.

 **VIII** New Business:

1. Lee motioned to adopt the amended General Assistance Appendices A, B, C, F, and H as provided by Human Services and MMA. Cathy second. All in favor=3.

Lee amended the motion to agree to adopt the new General Assistance Ordinance as provided by Human Services and MMA. Cathy second. All in favor=3.

 2. MMA Annual Business meeting and Voting Credentials form: no interest.

**IX** Appointments/Resignation: none.

**X** Training: none.

**XI** Review Correspondence: none.

**XII** Lee motioned to adjourn at 8:45pm Lori second. All in favor=3.

Minutes approved by:

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Lee Holman Date

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Cathy Lowe Date

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Lori Swan Date

**Town of Hartford**

**Road Report**

**September 16, 2021**

**The road crew has finished work on Gurney Hill Road for now from Rick Gammons down.We will be working on the hill by the cemetery at some point.**

**Camp Road work will be completed for the most part by Friday evening. All culverts have been replaced and ditching has been completed. It is almost ready for paving.**

**Next week we will be moving the excavator to Darrington Road to begin the Jeff Sterns culvert project. Jeff Sterns is on board with the plans for the project.**

**Submitted by,**

**Bim Mcneil**

**Road Commissioner**

**Report from the Code Enforcement Officer**

**Date: Sept 16, 2021**

**Report:**

**Year to Date Building Permits Issued: 29 (see separate sheet)**

**Year to Date Plumbing Permits Issued: 24**

**This Month to Date Building Permits: 1**

**This Month to Date Plumbing Permits: 0**

**Pending Applications: 2**

**Open Complaints: Complaint by Nancy Sullivan regarding Junkyard violation on Garden Drive. Left voicemail and text requesting address of the violation. Have not received a call back at this time.**

**Update: Complaint was for 62 Garden Drive regarding gas cans unsafely stored causing odors and potential safety hazard.**

**Written request to remove the gas cans or store them safely was issued to the property owner.**

**Complaint: Complaint by unknown female regarding a concrete truck pouring concrete near the shore front on Jordon Way.**

**Investigation revealed someone was pouring a concrete floor in the basement of an existing structure. No action was taken.**

**Other:**

**Respectfully Submitted**

**G. Scott Mills**

**CEO/LPI Hartford, Me**