Town of Hartford

Selectmen’s Meeting

March 20, 2014

Minutes

7pm @ town office

Present: Selectmen John Plumley, Lee Holman, Margaret Poskus, Town Clerk Lianne Bedard, Road Committee members Harley Swanson, Cathy Lowe, and residents Mark Walton, Becca Walton.

1. Call meeting to order: Lee called the meeting to order at 7:01pm.
2. Reports
3. Road report: Lee shared that it was requested of the road commissioner to post town roads but that has not happened yet and she suggested altering the administration ordinance to cover duties of the road commissioner. Harley, on behalf of the road committee, requested $2,000.00 to be spent from the equipment reserve cd to pay for gravel testing equipment. The road committee is working on bid specs and would like to have the Gurney Hill Road project completed by June 30, 2014. The committee would like to use the town hall basement to text gravel and purchase a metal lockable cabinet to store equipment. Harley suggested charging for bid specs in the future to cover the cost of printing. John motioned to spend $2,000.00 from the Equipment Reserve cd to be used for gravel testing equipment. Lee second. All in favor=3. The Road Commissioner must also approve using money from this reserve.
4. CEO report: the board reviewed two permits.
5. ACO report: the board reviewed the report.
6. Planning Board report: none.
7. RSU 10 Director report: none.
8. Unfinished business
9. Snow Plow Bid opening: Ricky B. Walton bid $265,000 ($5,381.81 per mile). Maynard & Sons Trucking bid $3,300.00 per mile. Lee motioned to accept the bid from Maynard & Sons Trucking in the amount of $3,300.00 per mile for a three year term with an optional 2 year extension. John second. All in favor=3.
10. Mowing Bid opening: 3 Seasons Lawn Care bid $6, 610 per year (includes two beach mowing’s). Dave’s Home Improvement bid $5,645.00 per year (includes two beach mowing’s). John motioned to accept the bid from Dave’s Home Improvement in the amount of $5,645.00 per year for a three year term. Margaret second. All in favor=3.
11. Proposed treasurer’s policy: John motioned to adopt a payroll policy that does not allow prepayment of wages. Margaret second. All in favor=3.
12. Open session
13. Lee motioned to accept with regrets the resignation of Neil Hanley from the Budget and Road committees. John second. All in favor=3.
14. The board reviewed a list of properties scheduled to foreclose on April 23, 2014.
15. New Business
16. Emergency Management Director Job description: Lianne is serving as EM Director temporarily. The board reviewed a sample job description and agreed to discuss the duties and wages during the budget meetings.
17. Forfeit of foreclosure process: tabled.
18. Animal shelter proposals: tabled. Proposals were receive from McKennel's and Kozy Kennelz. Lee will visit the kennels and speak with the Animal Control Officer.
19. MMA insurance-building values: Lee will contact MMA about the cost associated with raising the building values.
20. Bank reconciliation February: the board reviewed the reports.
21. Appointments: Lee nominated Doreen Maxwell as Budget Committee member. Margaret second. All in favor=3. Lee nominated Cathy Lowe as a regular member of the Road Committee. John second. All in favor=3.
22. Lee motioned to approve the March 6, 2014 selectmen minutes. John second. All in favor=3.
23. Lee motioned to approve warrants 68, 69, 70, 71, & 72. John second. All in favor=3.
24. The board reviewed correspondence
25. Meeting was adjourned at 9:37pm

Minutes approved by:

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John Plumley Date

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Lee Holman Date

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Margaret Poskus Date