Town of Hartford

Selectboard Meeting Minutes

April 18, 2019

7:PM @Hartford Town Office

**7:00 PM: Selectboard Meeting:**

Selectmen Present: Lee Holman, Cathy Lowe, Lori Swan

Others: Becky Downey, Doug Crist, Bim McNeil, Morrill Nason, Leslie Boness, Diane Irving, Richard Dyer, Arthur Harvey Louie Doyon

1. **Call Meeting to order:** Lee called the meeting to order at 7:01 pm.
2. **Reviewed meeting minutes from:**

1. Selectboard Meeting on April 4, 2019;

 Lee moved to approve the minutes of the April 4, 2019 meeting minutes, Cathy 2nd; All approved

2. Emergency Meeting on April 9, 2019, Personnel Matter (1 MRSA, section 405-(6)(A); Lee moved to approve, Cathy 2nd; All approved

1. **Review Warrants:** 85, 86, 87 & 89; Lee moved to approve, Cathy 2nd; All approved
2. **Reports:**
	1. RSU 10 Report – No Update
	2. Road Report – Shared 1 complaint on Darrington Rd on plowing during the last “spring” storm, Bim had shared photos that showed the road had been plowed. He also explained that the late “spring” storms create an issue with plowing soft ground, and did not plow many dirt roads to keep from damaging them.

 a. Louie Doyon inquired what work would be done to Gurney Hill Road. Bim indicated that it would be normal maintenance work. Louie had an issue getting to his house (last one on the road) on the last storm. Bim suggested the car that Louie was driving, not 4x4 and very bald tires, not a suitable vehicle for the conditions. He shared that the “spring” storms are very greasy and hit quickly, they must focus on the main roads and then work into other town roads. Gurney Hill Road is a 3rd (third) priority road and they get to it as soon as possible. Arthur Harvey stated that we have many roads in town that have some of the same conditions, and only by doubling the road budget would it be effective in correcting all of the roads. Louie mentioned that we should offer more funding to have more trucks, Bim shared that he already had 5 trucks on the road for most storms which is 2 more than required per his contract.

* 1. CEO Report – We have received a letter from Bill our Code Officer, he will be retiring December 31, 2019 when his certifications expire. The Town will need to look for a new CEO/Plumbing inspector.
	2. ACO Report – No Update
	3. Planning Board Report – Lee shared the issue with Lot #52 at Pine Shores (known as the stump dump) but had been sold as a building lot. The owners started building and ran into issues, they were required to stop the process. They will be contacting the abutting owners to relocate the “stump dump”. This is a civil matter and not a matter for Selectboard.
	4. Ordinance Committee report – The Road Ordinance is almost complete and should have it wrapped up at the next meeting, Sunday April 21st. It will be in the hands of the Selectboard on Sunday or Monday. Lee thanked the committee members for their work on this ordinance.
	5. Fire Warden Report – No Update
	6. Treasurer’s Report – No Update
1. **Unfinished Business:**

1. Culvert Grant Update – There was a small group (Bim, Doug Crist, Leslie Boness and Cathy

 Lowe) who went over the website Maine Stream Habitat Viewer to help determine what grant

information should be considered when looking at Grants. Leslie has been working with

Shelly at AVCOG, to determine the cost to the town to help in writing the grants. Lori is working on

completing the required Grant forms. Doug informed us that the grant will require a design to go

with the grants. He is also meeting with Bim and DLVEWS, a culvert company, on Friday to go

over available culvert solutions.

2. Union Schoolhouse Exterior Wall – Doug and Cathy did a site visit to the Schoolhouse to

determine what specific work will need to be done so that we can advertise the job. They will

submit details.

3. Grant for new Town Office – Tabled

4. Personnel Policy Update – Becky has started retyping the document, it will be ready for the

Selectboard to review next week. This task should be complete for the next Selectboard Meeting,

May 2nd

5. Town Report (Annual Report) cover picture – Morrill has submitted a picture, of the Irish Bog

monument, for the Town Report

cover.

6. Town Report dedication –Lorraine Parsons may have details of the Irish family’s

 many contributions to the Town.

7. Town report Selectboard letter – will be created by Lee, she has not had time to complete.

1. **Open Session:**

1. Diane Irving questioned the Selectboard on the re-negotiation of the Snow Plow contract. She said that because they should have sent it out to bid because the amounts are different than what had been written on the original contract for the optional 2 years. Lee spoke with Richard Flwelling at MMA Legal Services and he suggested that the acceptance of the changes to the optional 2 years was legal. Diane asked if this was in writing. Lee will contact him to get this. Diane also questioned why the addendum included some stuff that was in the original contract. The board will review. Diane questioned why the due dates for payment were also changed. Cathy indicated that it was due to when his insurance and other associated bills are due.The contractor requested that it be changed from the end of the month to the first Thursday of the month. Leslie questioned whether Attorney Flwelling had actually read the contract and addendum. Lee will send copies of the contract and addendum for further review.

2. May 18th there will be a Lake Anasagunticook watershed survey conducted by volunteers.

3. Jerry Marstellars on Jones Drive has requested that Archies does not come down their road for trash pickup, as they have created damage to his driveway. He will contact Archies and Lee will follow up on this issue.

1. **New Business:**

1. Appointment/Resignation – Barry Langer has submitted his resignation from the Ordinance Committee. This resignation will be kept in the appoint/resign book. Lee moved to accept the resignation with regret, Cathy 2nd, All approved

2. Schedule meeting to read ordinances and finish warrant article – This has been scheduled as a Special Selectboard Meeting on April 25th, 7:PM.

3. Petitions to be reviewed

 a. Herbicide petition submitted by Al Borzelli was not worded correctly and they will talk with him about the details to go forward.

 b. Local Food & Community Self-Governance Ordinance petition submitted by Pauline (Polly) Chasse has been accepted by the Selectboard. There needs to be a correct of the date typed at the top of the ordinance. Lee moved to remand to warrant to the Town Report, Cathy 2nd, All approved.

4. Training - None

5. Pennington Property – Erin submitted birth certificate for proof that she is the daughter of David Pennington, and she also submitted a copy of her license. We will contact Mike O’Donnell for clarification of our next step to sell the property to Erin.

6. Executive Session pursuant to title 1 MRSA, section 405 (6)(A) – Lee moved to go into Executive Session pursuant to title 1 MRSA, section 405 (6)(A) at 9:50pm, Cathy 2nd, All Approved. Lee moved to come out of Executive Session at 10:05 pm. Lee moved that she be authorized to consult with the town attorney. Cathy 2nd, All Approved.

1. **Review Correspondence:**

 1. Selectboard reviewed all correspondence

1. **Adjourn:** Meeting adjourned at 10:15 PM.

Minutes approved by:

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Lee Holman Date

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Cathy Lowe Date

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Lori Swan Date