Town of Hartford

December 3, 2020

7:00 PM Selectboard Meeting

**I           Call Meeting to order 7:05 PM**

**Present:** Selectboard members Lee Holman and Cathy Lowe. Lori Swan excused due to an emergency, but joined the meeting at 7:50 PM. **Also present**: Raymond Hunter, Arthur Harvey, Jen Bonaventura, Richard Dyer, Margot Dudley, Timothy Kirwan, Susan Goulet, and Lennie Eichman

**II         Review meeting minutes from**:

1. Selectboard Meeting on November 19, 2020 Lee moved, Cathy 2nd, All in favor =2.

2. Town Meeting Minutes Lee moved, Cathy 2nd, Both in favor

**III        Review Warrants**:

A/P Warrant #14 & Payroll warrants. Lee moved, Cathy 2nd, All in favor=2.

**IV        Reports:**

1. RSU 10 Report: None offered.

2. Road Report: Berry Road was paved, driveway issues resolved, and the crew is done for the season.

3. CEO Report: 2 Tree cutting permits, Complaint about a septic issue. The CEO talked with the resident. Further research required. A permit for a new house and garage at 101 Beach Way. Permit on Swan Pond Road for home improvement.

4. ACO Report: None at present

5. Planning Board Report: None at present

6. Ordinance Committee Report: ZOOM meeting 12/15/20 @ 6 PM

7. Fire Warden Report: None at present

8. Treasurer Report: None at present

**V         Calendar Reminders:**

1. First half of real estate taxes were due December 1, 2020.

**VI        Unfinished Business:**

1. Paul Bernier letter: Cathy. Waiting for information from RSU 10 regarding the school buses turn-around at that property.

2. Resident request for use of town hall – Initially the Selectboard was all in favor of the use of the hall, but Maine Municipal Association Legal Services recommended amending the town hall use policy. Cathy Lowe moved that the town not rent out the town hall during the pandemic until further notice. Lee 2nd and both in favor.

3. Returned check policy MMA – Isaac Haylock reported that he had been contacted by a lawyer from MMA. He reported that if a party wrote a bad check, the town reached out, and the party didn’t respond; the town could ban the party from using checks for a determined amount of time.

4. Broadband Coalition-Speed test. Posted on the Hartford Facebook page.

5. Committee members needed for future town office planning committee – planning for the future as part of the Comprehensive Plan.

**VII      Open Session:**

1. Lennie informed that Tractor Supply Company was offering rabies clinics and that the information was posted on the Hartford and the four town Facebook pages.

**VIII     New Business:**

1. Town Clerk/Administrative position/Hiring Committee: The Selectboard will adjust the ad to more clearly indicate Hartford’s needs, such as a person experienced in bookkeeping and budgeting.

2. West Cove Road dumpster – Margot Dudley requested the dumpster for the winter. After discussion, Lee moved returning the dumpster, Cathy 2nd, Both in favor. Susan Goulet asked about the dumpster on Garden Drive. Lori Swan will check with a resident for winter use of a property.

3. Board and committee minutes online: Discussion of lack of access to the Hartford website and possible solutions. Meanwhile, Lee and Lennie will look into the Hartford Facebook page as a resource.

4. Set date for executive session/personnel: MRSA Title I 405 (6) (A): Meet in the town hall December 10th @ 2 PM. Cathy to let Bim know.

5. Road Bond: Maine Bond Bank/Application process/calendar: Lee reported that she had all of the paperwork needed and suggested going with the Bond Bank rather than a commercial bank for a better interest rate.

**IX        Appointments/Resignation:**

1.Joan Kelly has resigned from the Planning Board. Lee moved to accept with regret. Cathy 2nd. All in favor

**X         Training:**None at present

**XI        Review Correspondence:** None at present

  .

**XII      Adjourn: 8:33 PM**

Minutes approved by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Lee Holman Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Cathy Lowe Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Lori Swan Date